



Neighbourhood Support Hamilton

Creating safe, resilient, and connect communities.

Kia haumara, kia kaha, kia kotahi hoki ngā hapori.

Minutes of Annual General Meeting

Meeting Minutes for Monday, 17th June 2024

Meeting Started: 7:00pm

Present: Tim Macindoe (Chair), Chelsea Aston (Secretary), Jordan Smith (Treasurer), Wendy Cooper (Coordinator), Shanti Ralm (Committee), Heyden Alderson (Committee), Matthew Small (Committee), Katelyn Hooper (Committee), Snr Constable Craig Berquist (PLO), Snr Constable Steve Smith, Chris Smith (Waikato District Chair), Louise Grevel (NSNZ CEO via video call), Murray Rickerby (Member), Geoff (Member), Mavo (Member), Russell Richardson (Member), Tanya Eltringham (Member), Brenda Schutt (Member), Allan Mcivor (Member), Karen Clunie (Member), Savita Robinson, Beverley Haddon (Member), Lance McCaughan (Member), Liam Carter, Trystan Smith

Apologies: Tama Potaka, Ryan Hamilton, Cr Louise Hutt

Motion: That the apologies be accepted.

Moved: Katelyn **Seconded:** Jordan **CARRIED**

Minutes of last meeting:

For the benefit of those who had not received them, Tim (Chair) summarised the minutes of the AGM held at the Western Community Centre on 26 June 2023.

Motion: The Minutes of the 2023 NSH Annual General meeting held on 26 June 2023 be adopted. 26 June 2023 be adopted.

Moved: Katelyn **Seconded:** Shanti **CARRIED**

Correspondence Record:

No significant correspondence in the Post Box at WMC this month.

Appointment of Scrutineers:

Should there be more than one person nominated for a NSHMC role, scrutineers will need to be appointed.

Motion: That Chris Smith (Waikato District Chair) and Murray Rickerby (Previous NSHMC member) be appointed as scrutineers if required.

Moved: Matthew **Seconded:** Jordan **CARRIED**

Address by Louise Grevel, CEO Neighbourhood Support NZ:

Apologies from Louise for not being able to attend AGM in person due to other commitments. She acknowledged all current and existing NSHMC members and expressed appreciation to everyone's efforts over the past year. Louise also acknowledged all NSH members and volunteers for attending the AGM. NSHNZ is creating new resources for all NS groups to have available. New resources within the toolkit will be made available for our member organisations with ideas, initiative and inspiration.

Address by Chris Smith, Waikato District representative on NSNZ Board:

Chris Smith acknowledged Snr Constables Craig Berquist and Steve Smith for attending the NSH AGM. He also acknowledged the community members and stressed that NS could not survive without volunteers, noting the need for more volunteers nationally. He further acknowledged Murray Rickerby for his long-standing dedication to NSH.



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Chairperson's Annual Report:

Tim Macindoe circulated copies of his written report and spoke of the following topics;

- Community events and meetings that NSH have held or played part of this year, including Mall Cops, Everyday Heroes, Pink Ribbon Day, Community Day at the Settlement Centre, Quiz Night at The Cook, and a pre-election meeting with Hamilton electorate candidates. NSH has also held two half-day Strategic Planning sessions since the 2023 AGM.
- Acknowledgement of our existing NSHMC members, street coordinators and other members who have helped at our NSH events in the past year.
- Acknowledgement of Louise Grevel, NSNZ CEO, and Chris Smith, Waikato District Chair, along with other national office staff and board members for their leadership and work on behalf of members throughout NZ.
- Acknowledgement and thanks to Aamir Mukhtar, who has resigned as NSH Area Coordinator after several years of loyal service.
- Our active recruitment process of our new Area Coordinator, with several high-quality applications received. It is anticipated that the appointment process will be completed by the new NSHMC in the next week.
- Thanks to Wendy Cooper, who accepted a part-time role as an additional Coordinator late last year. Wendy has been in sole charge since Aamir's resignation and also worked on publishing NSH monthly bulletins.
- Acknowledgement and thanks to Murray Rickerby, for his huge dedication to the NSHMC as a reliable Treasurer until late last year, and for remaining on the NSHMC until last month.
- Thanks to Jordan Smith, who has proved to be an admirable Treasurer, and for his significant experience in IT Professional which is very appreciated in NSH.
- Acknowledgement and appreciation towards Community Patrols NZ, NZ Police, and especially Senior Constable Craig Berquist, for his hard work over the past year.
- The challenge of attracting adequate funding for NSH over the past year, with hopes for improvement with a new Coordinator. Thanks to the trusts and businesses that have supported NSH with grants and donations over the past year.
- Thanks to Chelsea Aston, for attending to the demanding tasks of the Secretary role and thanks given for producing concise meeting minutes
- Thanks to all NSHMC members for their willingness to be actively involved in NSH activities over the past year.
- Thanks to Councillor Louise Hutt, the previous NSH Hamilton City Council liaison representative on our Management Committee. Tim will now replace Louise in this role for the year ahead and, due to being appointed to the HCC liaison role, Tim felt it was incompatible to remain as NSH Chairperson.

Tim invited and responded to questions and comments from those present.

Motion: That the Chair's annual report be adopted.

Moved: Tim **Seconded:** Matthew **CARRIED**

Treasurer's Annual Report: Jordan

Jordan Smith circulated copies of his written report and spoke of the following topics;

- Thanks to our funders who have supported our operations over the last 12 months.
- Acknowledgement to the NZ Lotteries Grant Board, NSNZ, Hamilton City Council, Trust Waikato, and COGS for their generosity this year.
- The main goal for the next 12 months is to receive enough funding to have a full-time Coordinator.
- Revenue of \$21,370 for the year (\$19,575 received from grants and the remainder from interest and events).



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- Thanks to Jeanette Gordon of Accounting Online Ltd. for preparing the 2023 Performance Report.

Motion: That the Treasurer's Report and annual performance report be adopted.

Moved: Jordan **Seconded:** Shanti **CARRIED**

NSH Coordinators' Annual Report: Wendy Cooper

Wendy advised that the focus this year is bringing NSH back into the community. She explained that she and Chelsea have been creating an NSH flyer to distribute to community groups and organisations. She also informed members about the victims of crime initiative and how it will be incorporated under NSH. She emphasised the need to get street coordinators more involved in our initiatives and acknowledged our PLO, Craig Berquist, for his hard work over the past year.

Events Coordinator's Report: Matthew Small

Matthew spoke about highlight events from the previous year, including the Pink Ribbon Street Appeal and the Quiz Night at The Cook. NSH's goal for the next 12 months is to engage with members through various planned events.

Police Liaison Officer's Annual Report: Snr Constable, Craig Berquist

Acknowledgement was given to Louise Grevel, Tim Macindoe, Chris Smith, Murray Rickerby, and all other NSHMC members. Craig mentioned it has been a difficult year for the Police, with many members moving to Australia, and expressed the need for new recruits. The prevention team started with five members and is now just Craig and Steve. Craig expressed his concern about not being as involved as he would like due to NSH meeting times being outside his usual roster. He challenged the incoming committee to reconsider NSH meeting times to better accommodate the PLO.

Election of Officers:

Tim (Chair) vacated his position as NSH Chair, and called for nominations for the position of Chairperson. Only one nomination was received.

Motion: That Jordan Smith be elected as Chairperson of Neighbourhood Support Hamilton

Moved: Matthew **Seconded:** Katelyn **CARRIED**

Tim called for nomination for the other positions on NSHMC. There were no contested positions, and the following were declared elected:

Secretary: Chelsea Aston **Moved:** Matthew Small **Seconded:** Wendy Cooper

Treasurer: Matthew Small **Moved:** Jordan Smith **Seconded:** Katelyn Hooper

New NSH Committee Members: Tania Eltringham **Moved:** Heyden Alderson **Seconded:** Matthew Small
Savita Robinson **Moved:** Tim Macindoe **Seconded:** Wendy Cooper

Motion: That all other current NSHMC members who were present be reappointed to NSHMC and new Committee Members be appointed to NSHMC.

Moved: Tim **Seconded:** Jordan **CARRIED**

It was noted that our current PLO, Craig Berquist, continues in his role under our constitution and does not need to be re-elected. Tim thanked all who had been elected for their willingness to stay and serve on NSHMC and welcomed the new committee members to NSH.



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General Business:

No general business to report.

Thanks to Retiring Officers: The Chair reiterated thanks to Aamir Mukhtar, who initially started as an NSH Management Committee member and then stepped up as our NSH Coordinator. Huge thanks to Murray Rickerby, for kindly remaining in his role even after signalling his wish to retire at our 2023 AGM. Murray remained in this role until his successor, Jordan, was recruited late last year. Thanks to Murray for his dedication and commitment to NSH over the many years he was on the NSHMC.

Confirmed: The next meeting for NSHMC will be on the 1st July, at 7.00pm and will be held at The Western Community Centre.

The Chair thanked all present for their attendance, and invited everyone to stay for light refreshment supper, and declared the meeting closed.

Meeting closed at 8.15pm.